While the Students are primarily at the School to pursue their own research, they also form an integral part of the School’s operation and play a key role within its community. As such, the Students perform the following duties, which should be discussed in consultation with the Director and Assistant Director at the start of their Studentship:

1. **Reside at the School when in Athens.**
   Students awarded a year-long studentship are expected to be resident in Greece for a minimum of 9 months, except by written permission from the Director. Students with a 6 month award must be resident in Greece throughout the whole tenure of the award. When in Athens, they must reside at the School, where accommodation is offered at a reduced rate. There should be at least one resident Student ‘on duty’ in the Hostel at all times, who is responsible for the welfare and safety of its residents in collaboration with the Director and Assistant Director. When students travel outside Athens they must consult with the Director and Assistant Director in advance. Students may also be required to cover duty periods over the Easter and Christmas holidays.

2. **Liaise between the School staff, residents, and members.**
   As permanent residents in the Hostel, the Students play an important role in helping the other residents and members and liaising with the School staff about any pastoral or other problems arising. Typical responsibilities include letting in new residents on arrival and showing them around the School.

3. **School security and safety.**
   The duty student is responsible, with the Director and Assistant Director, for evacuating the building and notifying appropriate organisations in the event of fire or other disasters, and also to help in overseeing the security of the compound.

4. **Finlay Common Room.**
   The Students are in charge of the Finlay Common Room and its functioning, maintaining a drinks fridge (beer and soft drinks) and in general fostering the sense of community. Students are encouraged to organise social events, including helping staff to prepare the annual Christmas tree-trimming party, and also to form a committee to organise the Carnival party.

5. **Upper House Seminars.**
   Students will also attend Upper House Seminars and assist with the receptions afterwards.

6. **Presentation of research.**
   During their time at the School, Students will give an Upper House Seminar on their research.
7. The Macmillan Student is to organise the election of a Council member by the Regular Members.

8. Students are encouraged to consult frequently with the Director and Assistant Director about their research, duties and other matters arising.